WHC Board Meeting Agenda

March 15, 2022 – 9:00 a.m.

Zoom Meeting

1. **Call to Order** - 9:05 a.m.
2. **Roll Call** – Quorum 40%
   1. Present: Tracy Obert - President, Karla McClaren – Vice President, Sabrina Lane - Secretary, Bobbie Nielsen - Treasurer, Wanda Koffler, Josh Watanabe, Chandra Cody, Shari West, Kimberly May, Dawn Dillinger, Chuck Fidroeff,
   2. Absent: Susan Carr, Josh Arrospide, Scott Hoverland
3. **Approval of Minutes** - Motion by Chandra Cody, seconded by Josh Watanabe to approve the January 18, 2022 minutes. Motion Carried.
4. **Welcome new board member** – Josh Watanabe
5. **Results for NOFA –** Funded:$265,137 (down by ~$100,000 from last 2 previous years) all grants for tier 1 got funded (see funding breakdown below); nothing in tier 2 (bonus $$) got funded (HMIS and Domestic Violence did not get funded)
   1. https://www.hud.gov/program\_offices/comm\_planning/coc/fy21-coc-program-competition

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| **Organization Name** | **Project or Award Name** | **FY 2021 Amount** |
| Wyoming Homeless Collaborative | WY-500 Planning Grant 2021 | $37,468 |
| Institute for Community Alliances | WY Coordinated Entry Technical Assistance 2021 | $110,440 |
| Community Action Partnership of Natrona County | Life Steps PSH 21 | $60,290 |
| Council of Community Services | Permanent Supportive Housing for Chronically Homeless Families | $56,939 |

* 1. As a result of not being funded, funding for HMIS is only through September 2023
  2. Karla has $134,000 for HMIS earmarked with another source of funds
  3. Once Karla receives the report card from the NOFA, she will forward to the board to identify what needs to be worked on.

1. **Committee Reports**
2. Data Committee – Bobbie presented the following reports:
3. LSA – Due in February (Stella Reports) Only the 3rd year and still learning how to navigate. Looks at how people move through our system and utilize the CoC services

* 1688 individuals exited the system – 33% went to a permanent destination; 61% went to a temporary destination (Goal is to get people to a permanent destination). The trend is on a downward trajectory over the last three years. 10/1/2020 – 9/30/2021

1. Systems Performance Measures – looks at how people move through transitional housing

* 7 Different measures: 1) length of time persons remain homelessness; 2) extent to which persons who exit homelessness to permanent housing destinations return to homelessness; 3) number of persons experiencing homeless; 4) employment and income growth; 5) number of persons homeless; 7) successful placement from street outreach

1. WY CoC Annual Progress Report (APR) Error Rate – looking for 5% or less in error rate.

* We have a few problem areas that are above 5%: Social Security; Destination; Income & Sources at entry; **Income & Sources at Annual Assessment *(this is a big problem area – primarily we don’t have annual assessments for clients)*;** Income & Sources at Exit; Approximate Date Started (number of times & number of months); Chronic homeless; PH (all); Data timeliness (very slow at exiting people)
* We get dinged for error rates, so it is super important to tighten up these numbers

1. Finance Committee
2. Financial Reports – As of February 28, 2022, the checking account balance is $20,229.79
   * We have very few expenses for the CoC (just a couple of in person meetings, zoom membership, annual 501(c)3 status); income is from CoC dues
   * Tracy asked for a donation button on the website; just need to drive more traffic to website
   * Bobbie does not have access to the credit card statement due to multi-factor authentication issues (verification goes to Karla)
3. Monitoring and Evaluation Committee
4. Monitoring Plan for the CoC and ESG – Karla will send out proposal that she got from Ashley to monitor the grants; we will need a vote from the board to accept the proposal. There is approximately $20,000 in the planning grant that we can use to pay for this fee. This planning grant money needs to be spent by 9/30.
5. Point in Time Committee
   1. Bobbie has preliminary numbers but is still doing data verification
6. Membership Committee
   1. Volunteers needed for this committee since Casey left the board.
   2. Karla, Tracy, and Chandra Cody’s staff member Lea, lea.wales@voanr.org, will join the team.
   3. Sabrina to send a doodle poll for a meeting time
7. Special Committee Reports
8. Website Update – Dawn provided a quick update
9. Old Business
10. Strategic planning for the board
    1. Volunteers needed for committee: Shari, Josh, Bobbie, Tracy, Chandra have volunteered. Josh has volunteered to chair the committee.
11. ERAP Update
    1. RFA went out. The proposals are being finalized. There has been a great deal of confusion among CBOs but questions are getting squared away.
12. Racial gaps analysis - *Tabled*
13. Spread sheet for planning grant (how much is granted; how much is left) – *Tabled*
14. WHC prioritization agenda – *Tabled*

VI. New Business

1. **New monthly meeting time: 4th Monday from 1:30-3:30 p.m.**
2. Yearly meeting (date, time and place) - *Tabled*
3. Board Orientation Meeting – *Tabled*
4. Adjourn
   1. meeting adjourned at 10:22